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# TYLER COUNTY APPRAISAL DISTRICT

P O DRAWER 9  
806 WEST BLUFF  
WOODVILLE, TEXAS 75979

David Luther, RPA, RTA  
Chief Appraiser

Phone: 409-283-3736  
Fax: 409-283-8439

October 26, 2016

Honorable Jacques Blanchette  
Tyler County  
100 W Bluff Room 102  
Woodville, Texas 75979

Dear Honorable Blanchette:

The term of the Tyler County representative on the Tyler County Appraisal District Appraisal Review Board (ARB) is currently vacant. This term will expire on December 31, 2016. The new term will be in effect from January 1, 2017 through December 31, 2018.

ARB members must be appointed by the Board of Directors. In order that we might submit your recommendation to the Tyler County Appraisal District Board of Directors during their regularly scheduled meeting on December 13, 2016, we would appreciate receiving your recommendation before December 1, 2016. An ARB member must be a resident of Tyler County, and may not be an employee or an officer of a taxing unit.

All ARB members are required to attend training provided by the State Comptroller office. ARB members are not allowed to participate in a hearing until they have completed the one-day training session, almost without exception. We must register the ARB members for training shortly after the beginning of the year, so it is helpful to have the terms filled by January 1.

Serving on the ARB can be demanding at certain times of the year. The ARB meets at least once each quarter, and more frequently during the summer months after appraisal notices are mailed to taxpayers. At times the ARB meets several days in a row for full days in order to provide hearings to the taxpayers.

It does take a lot of work and time to schedule and prepare for the hearings. Each meeting costs several hundred dollars, so it is important that there is a quorum present, or we have to

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tell taxpayers that their hearing will need to be rescheduled for another day. It is not uncommon for taxpayers to take off work to make their hearing.

As always, please feel free to call me with any questions.

Respectfully,

David Luther, RPA

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Chief Appraiser

Cc: Mrs. Lynnette Cruse  
1001 W. Bluff  
Woodville, Texas 75979